EXECUTIVE SUMMARY

Recommendation to Approve First Amendment to Agreement
18-215C – Building Code Supplemental Services

Introduction
Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the First Amendment to the Agreement between Calvin, Giordano & Associates, Inc., and The School Board of Broward County, Florida (SBBC), that expires on December 31, 2021. SBBC approved the agreement at the School Board Operational Meeting on November 7, 2018, under Item EE-16, based on the release of Request for Proposal (RFP) 18-215C.

This Agreement is being amended because the vendor, MEP Structural Engineering and Inspections, Inc. sold its assets, including the agreement for RFP 18-215C to Calvin, Giordano & Associates, Inc.

Goods/Services Description
Responsible: Building Department

Supplemental Building Code Service Providers are necessary to be able to supplement the required staff for plan review, inspections, and code administration. Currently, the Broward County Public Schools (BCPS) Building Department has twelve (12) inspectors, who are also licensed as Plans Examiners. At the peak of the SMART initiative, there could be a demand for as many as thirty-five (35) to forty (40) total personnel.

The decision to rely on third (3rd) party firms to provide the increase needed for staff was well-conceived in that due to economic factors, the labor market is thin, and an attempt to hire twenty-five (25) to thirty (30) qualified staff might have been next to impossible. Further, had the District elected to hire twenty-five (25) to thirty (30) more employees, this would have meant laying off that same amount of staff when the General Obligation Bond (GOB) concluded. This strategy also means that the District will have a quantity of staff that is commensurate with the workload demand. The contract awardee and C.A.P. Government, Inc. have extremely qualified well-conceived, who has worked in the South Florida construction industry as inspectors, plans examiners, architects, engineers, and building officials for decades who are familiar with the State Requirements for Educational Facilities (SREF) and are current with their continuing education.

The bid values are very competitive with the rates the District has paid from the agreement tendered three (3) years ago and below that of the Dade County School District. Thus, there is true added value for the reasons stated above. The importance of having a supplemental provider contract such as this is to be able to keep pace with the ramping up of the projects that CBRE Heery is submitting to the BCPS Building Department. Conversely, not having the supplemental staff would mean that the BCPS staff would not be able to meet the demands of plan reviews nor the demands of inspecting the myriad of projects throughout the better portion of the next three (3) years. Thus far, the Building Department has not caused a delay to the program, nor does it intend to do so in the future. The Building Department recommends the use of supplemental services as described herein.

Procurement Method
Responsible: PWS

The solicitation for this RFP ran from June 27, 2018 through August 2, 2018, where six hundred and seventy-eight (678) vendors were notified via Demand Star to ensure sufficient vendor participation. Seventeen (17) vendors downloaded the RFP documentation. A total of two (2) bids were received, MEP

Structural Engineering and C.A.P Government, Inc. Several vendors were contacted to determine their reason for not bidding; however, only Bermello Ajamil & Partners, Inc. and Architects International, Inc. submitted a response to state that they could not provide the services being requested due to their workload and limited capacity.

Financial Impact
Responsible: PWS and Building Department

There is no financial impact to the District.